

**CITY OF BALTIMORE
DEPARTMENT OF PUBLIC WORKS
BUREAU OF GENERAL SERVICES
NOTICE OF LETTING**

Sealed Bids or Proposals for **PB03833-Interior Renovations for Baltimore City Employee's Retirement System** will be received at the Office of the Comptroller, Room 204, City Hall, Baltimore, Maryland until Wednesday, **May 19, 2004** at 11:00 A.M. Board of Estimates employees will be stationed at the Security Unit Counter just inside the Holliday Street entrance to City Hall from 10:45 A.M. to 11:00 A.M. every Wednesday to receive Bids. Positively no bids will be received after 11:00 A.M. The bids will be publicly opened by the Board of Estimates in Room 215, City Hall at Noon.

The Contract Documents may be examined, without charge, at the Department of Public Works Service Center located on the first floor of the Abel Wolman Municipal Building, 200 N. Holliday Street, Baltimore, Maryland 21202 as of **April 30, 2004** and copies may be purchased for a non-refundable cost of **\$25.00**.

A certified check of the bidder or a bank cashier's check or a bank treasurer's check drawn on a solvent clearing house bank, made payable to the Director of Finance or a bid bond executed on the form as provided in the Bid or Proposal for an amount which is not less than that determined by multiplying the total bid submitted by two percent will be required with each bid over \$100,000.00. If the bid is less than or equal to \$100,000.00 no Bid Bond is required.

Bidders interested in utilizing the City's Self-Insurance Program for payment and performance security for contracts not exceeding \$100,000.00 may contact the Department of Finance, the Program Administrator, for eligibility requirements and premium costs.

The Board of Estimates reserves the right to reject any and all Bids and/or to waive technical defects, if in its judgment, the interest of the Mayor and City Council of Baltimore may so require.

All contractors bidding on this Contract must first be prequalified by the City of Baltimore Contractors Qualification Committee. Interested parties should call 410-396-6883 or contact the committee at Room 634, Charles L. Benton Bldg., 417 E. Fayette St. Baltimore, Maryland 21202. The Prequalification Category required for bidding on this project is **E13004**

The Cost Classification Range for this project will be from **\$1,500,000.00 to \$2,000,000.00**

A "Pre-Bidding Information" session will be conducted at **the Site-7East Redwood Street, Baltimore, Maryland 21202** at **10:00 A.M. on May 6, 2004**

Principal Items of work for this project are:

Interior Renovations.

Pursuant to Article 5, Subtitle 28 of the Baltimore City Code (2000 Edition)-Minority and Women's Business Program, Minority Business Enterprise (MBE) and Women's Business Enterprise (WBE) participation goals apply to this contract.

The MBE goal is 27%

The WBE goal is 8%

CONTRACT NO. PB03833

Bernice H. Taylor
Clerk, Board of Estimates

George L. Winfield
Director of Public Works